

TENDER

"ANNUAL RATE CONTRACT FOR SUPPLY, INSTALLATION AND MAINTENANCE OF, FURNITURE & FURNISHING ITEMS" AT FOOD CRAFT INSTITUTE, KHAJURAHO"

FOOD CRAFT INSTITUTE (FCI), KHAJURAHO (M.P.)

Registered under society registration act 1973 (Year 1973, S No. 44) Dated 24.12.2016, bearing society registration no 01/01/01/31801/16

Registered office:

Principal
Food Craft Institute-Khajuraho,
Near Hotel Payal
District - Chhatarpur
Khajuraho - 471606,
Madhya Pradesh, India

"ANNUAL RATE CONTRACT FOR SUPPLY, INSTALLATION AND MAINTENANCE OF, FURNITURE & FURNISHING ITEMS" AT FOOD CRAFT INSTITUTE, KHAJURAHO "

NIT No : 0005/FCI/KHAJURAHO/TENDER/2019 and System No. 005 Dated - 17.06.2019

Bids are invited from reputed Manufacturers and Authorized Dealers for supply, installation and maintenance of furniture & furnishing items at FCI, Khajuraho. Terms and condition can be download from website www.fcikhj.mp.gov.in

For additional information, please contact Mr. Shambhu Nath Gautam, Principal, Food Craft Institute, Khajuraho Mob No – 9414355109, 9993861664 or e-mail at principal.fcikhj@mp.gov.in & principalfcikhajuraho@gmail.com

Last date & Time for Online Tender Purchase is 08/07/2019 at 05:00 PM

Principal/Secretary,
Food Craft Institute Khajuraho

FOOD CRAFT INSTITUTE, KHAJURAHO
(Dept. of Tourism, Govt. of M.P.)

NIT NO. 0005/FCI/KHAJURAHO/TENDER/2019
SYSTEM NO. 005

ISSUE DATE: 17/06/2019

TENDER NO: 0005/FCI/KHAJURAHO/TENDER/2019

SCOPE: "ANNUAL RATE CONTRACT FOR SUPPLY AND INSTALLATION OF, FURNITURE & FURNISHING Items"

Scope of Work	Food Craft Institute (FCI), Khajuraho intends to invite sealed tender for supply and installation of Furniture & Furnishing items as per group mentioned below: -
Tender Fee (Non-Refundable)	Rs. 3,000/- Online
Earnest Money Deposit	Rs.1,00,000 /- Online (Refundable)
Date of Issuing Tender	17/06/2019
Pre Bid Meeting	29/06/2019 at 11:30 A.M. will be held at Khajuraho
Tender Purchase Last Date	08/07/2019 05:00 PM
Online EMD and Bid submission Last date	08/07/2019 at 05:00 PM
Manual Document Submission Last Date	08/07/2019 at 05:00 PM at Khajuraho
Date & Time of Opening	1. Technical Bid: 09/07/2019 at 10:00 AM will be held at Khajuraho 2. Financial Bid: 09/07/2019 at 04:00 PM will be held at Khajuraho
Place of submitting Tender	Principal - Food Craft Institute, Khajuraho Near Hotel Payal District - Chhatarpur Madhya Pradesh - 471606 Mob : 9993861664, 9414355109
Supply Address/Location	Principal Food Craft Institute-Khajuraho, Near Hotel Payal District - Chhatarpur Khajuraho - 471606, Madhya Pradesh, India
Period of Start of Work	Immediate after release of work order.
Time limit for Work completion	Maximum 45 days after obtaining Work order
Period of Rate Contract	12 Months from obtaining 1st work order.
Defects liability period	24 months after completion & installation of work
Penalty rate	L.D. 5% of the billing amount per month of work order value
Bid Validity Duration	90 Days from the date of Opening of financial bid.

1. Introduction

FOOD CRAFT INSTITUTE, KHAJURAHO is an Autonomous Institute jointly supported by Ministry of Tourism, Government of India and Department of Tourism, Government of Madhya Pradesh. Registered under Societies Registration Act with District Registrar of Societies, Bhopal. The main building and campus is located near Hotel Payal, Khajuraho, District – Chhatarpur, KHAJURAHO- 471606, Madhya Pradesh, India. The Khajuraho Railway Station is 8 kms from the Institute.

2. Scope of Work

Food Craft Institute (FCI), Khajuraho intends to invite sealed tender for supply and installation of FURNITURE & FURNISHING Items.

3. Qualification for bidders

3.1 Essential Qualifications

- a) Selection of qualified bidder would be based on experience and turnover. Tenders are invited only from reputed manufactures and their authorized dealers.
- b) Up to the last date for submitting tenders, a minimum of 03 calendar years experience in supply of FURNITURE & FURNISHING Items to Government Organization is essential. Apart from this, the tenders shall submit the list of organizations to whom they have supplied the items. The tenderers shall enclose copies of supply orders from Government Organization in support of this qualification. Please enclose any three work order in the supply of the same.
- c) Bidders shall enclose a copy of their valid certificate of PAN No., TAN No, GST No./Sale Tax/VAT No./Service Tax No., certificate of other taxes which are applicable and Income Tax return (last 03 Financial Year) or any other document as required by the Institute with their tender.
- d) The bidder should have completed one (1) order of amount Rs 10,00,000/- (Ten Lakhs) or two (2) orders of amount Rs 5,00,000/- (Five Lakhs) each of any govt. organization.
- e) Audited report of the bidder for last three financial years (FY' 2016-17, 2017-18, 2018-19) and average annual turnover of the bidder should be submitted with the tender. An average turnover of Rs. 50 Lakhs for the last three financial years duly signed by Chartered accountant is mandatory.
- f) Letter of declaration that the bidder should not have been black listed by any State Government/Central Government or any PSU. An undertaking has to be enclosed.

3.2 General Terms with regard to quality of materials.

- a) One Sample of the all items (unpolished) shall be provided by the successful bidder after the opening of the financial bids and before the award of work for verification to MP State Food Craft Institute, Khajuraho (committee) and sample of all items (polished) before delivery for approval by authority. Remaining items supplied later must match such approved samples. The sample will be paid if the contract is awarded to the party or it will be returned if it is not approved by designated committee.
- b) Organisations shall submit their tender with complete specifications and required information as per the Financial Bid. Organisations are advised to visit the site before submitting the Tender for exact specification & measurement. Submit the copy of the Terms & Conditions along with Price Bid format as issued by the institute has to be

enclosed after duly signed by the bidders. mentioned in the contract, the latest Indian standard Code for material

- c) Unless otherwise mentioned in the contract, the latest Indian standard Code for material specifications, method of work and mode of measurements shall be followed. The Bidder should have relevant standard Certificates. The payment shall be made on the basis of actual measurement of work done to be submitted along with bill.
- d) The contractor shall be responsible for storing and watching his own material and protecting the work at his own cost. The contractor and his workers will be allowed to use Lift / Premise in the office hours.
- e) The quantities mentioned in schedule are provisional and likely to increase/decrease to any extent or may be omitted thus, altering the aggregate value of the contract. No claim for loss of profit/business shall be entertained on this account.
- f) CD or Colored hard copy of 3-D Plan / Elevation / Catalogue / Design of FOOD PRODUCTION KITCHEN EQUIPMENTS to be submitted necessarily with the Tender.
- g) No products which have been made in China, are to be quoted.
- h) Conditional tenders are liable to be rejected.
- i) Regarding quality of material: Supplier will be responsible to maintain the same. The institute reserves the right to get the material analyzed from a laboratory. To verify the quality of the product samples may be seen by the committee before finalization of the rates.
- j) Layout Plan of the room interior necessarily/must to be submitted with the Guest room furnishing items.

3.3 Earnest Money and Security Deposits

The successful bidder will have to deposit 10% of the work order as Bank Guarantee with the Principal, FOOD CRAFT INSTITUTE, KHAJURAHO before signing of Annual Rate Contract for the period of 12 Months which may be extended to another 12 months with mutual consent which will exclude the amount of EMD. The Bank Guarantee would be retained for 2 years against EMD at the time of installation and successful operation. No interest will be paid on the EMD deposited. The EMD of disqualified tenderers will be returned after 45 days from the date of finalization of the tender.

Bank Details for Online EMD & Tender Fees-

Name of Account Holder:	FOOD CRAFT INSTITUTE KHAJURAHO
Account Number:	1186101018039
Type of Account:	Saving Account
Name of Bank:	CANARA BANK
Branch Address:	NEAR BUS STAND, KHAJURAHO , DIST CHHATARPUR (M P) - 471606
	State: MADHYA PRADESH Branch: KHAJURAHO
	Contact: 07686-274070
IFSC Code:	CNRB0001186 (used for RTGS, IMPS and NEFT transactions)
MICR Code:	470015999

4. Bidding Procedure

4.1 Instructions to Bidders

- a) Tender two envelope (Technical Bid & Financial Bid) are invited for Furniture & Furnishing items from manufactures & their authorized dealers
- b) Tender Fee: Rs. 3,000/- (Rs. Three Thousand only) non-refundable
Complete set of tender document can be downloaded by the interested parties from website www.fcikhj.mp.gov.in
- c) Manually document (Technical document and Online EMD submission receipt) submission last date 08/07/2019 05:00 PM

4.2 Prices indicated on the Price Schedule shall be entered in the following manner:

- a. The bidder shall quote only one price for each item.
- b. The bidder should quote all the items as per the list of the Tender; if any item is left unquoted the Tender of the Bidder will be summarily rejected.
- c. The price of the goods shall be quoted in total (inclusive of all taxes and Custom duty, Excise duty, Sales Tax, Insurance freight and other taxes applicable under central and state government) is for the information of the purchaser and any changes in the taxes shall have no effect on the price during the scheduled delivery period for each item.
- d. The prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation is likely to be treated as non-responsive and rejected.
- e. The unit price quoted by the bidder shall be in sufficient detail to enable the purchaser to arrive at prices of the items offered.
- f. "DISCOUNT", if any, offered by the bidders shall not be considered unless they are specifically indicated in the price schedule. Bidders desiring to offer discount shall therefore modify their offers, suitably while quoting and shall quote clearly net price taking all such factors like Discount, free supply, etc. into account.
- g. The price approved by the tender Committee for procurement will be inclusive of levies and taxes, packing, forwarding, freight and insurance as mentioned in clause 4.2 (c).
- h. The prices/rates quoted in total should be indicated in words as well as in figures.
- i. Adjustment of Price: In future requirements if there are any odd specification which is not mentioned in the enclosed list of Rate Schedule (Annexure-B); price would be adjusted according to the overall dimension of the concerned equipment.

4.3 Submission of Bids

Deadline for Submission of Bids

- a) Complete bids (including Technical and Financial) must be received by the Principal, Food Craft Institute not later than the date and time indicated. In the event of the specified date for submission of bids being declared as a holiday for the Food Craft Institute, Khajuraho, the bids will be received up to the specified time on the next working day.
- b) The Principal, Food Craft Institute, Khajuraho may extend the deadline for submission of bids by issuing an amendment. In that case all the rights and obligations of the Food Craft

Institute, Khajuraho and the bidders previously subject to the original deadline will then be subject to the new deadline.

Inspection of sites: -

The contractor shall visit and examine the site before tender submission and satisfy so as to understand the nature and correct dimensions of work and facilities for obtaining material and shall obtain generally his own information on all matters affecting the execution of work. Any extra charge made in consequence of any misunderstanding or incorrect information on any of these points on the ground of insufficient description will not be allowed. All expenses incurred by the contractors in connection with obtaining information for submitting this tender including his visit to site and efforts in compiling the tender shall be borne by the tenderer as claims for reimbursement thereof shall not be entertained.

4.4 Bid Validity

The bid shall remain valid for a period of 01 year. The Institute reserves the right to requisition the items mentioned in **Annexure - B** either in whole or in part thereof, minimum being 30 items for the initial installation and execution. The institute may call for the remaining items to be installed subsequently, all within the maximum time limit of 01 year. If any item for which bid has been submitted is not requisitioned for installation, no liability on the institute shall ensue in this regard.

4.5 Sealing and Marking of Bids

Two Bid System: Technical Bid & Financial Bid to be submitted separately in one large envelope.

- a. Technical Bid: submitted in 1st Envelop, must be consisted with "Annexure-A". The technical bid shall contain all documents required to demonstrate the prescribed qualifications in a separate envelop, along with the details of items to be supplied with all required specifications
- b. Financial Bid: Submitted in 2nd Envelop, Prices to be mentioned in figures legibly. Any corrections must be duly signed. No correction will be entertained after opening the Tender. Rates are required according to the rate schedule as per "Annexure-B" on F.O.R destination Basis
- c. The bidder shall give the total composite price inclusive of all levies and all taxes. The basic unit price and all other components of the price need to be individually indicated against the goods it proposed to supply under the contract as per price schedule given in Annexure-B. The offer shall be firm in Indian Rupees only. No foreign exchange will be made available by the purchaser.

4.6 Details of Annexure

- a) **Annexure – A:** Technical bid document for "annual rate contract for supply "Furniture & Furnishing Items" at FCI, Khajuraho.
- b) **Annexure – B:** Rate schedule or list for best quality supply of "Furniture & Furnishing Items" along with specifications.

4.7 Financial evaluations and comparison of substantially technical responsive bids

- a) The purchaser shall shortlist those who are eligible and have submitted substantially technical responsive bid for opening of financial bid after their successful demonstration. Successful Bidders would be called to attend opening of financial bids. The Financial Bids of unsuccessful bidders would not be opened and destroyed.
- b) Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the Purchaser. If there is a discrepancy between words and figures, the amount in words shall prevail. If the Supplier does not accept the correction of the errors, his bid shall be rejected.
- c) The evaluation and comparison of responsive bids shall be F.O.R inclusive of Levies & Taxes i.e., GST/ Sales Tax, VAT & Excise Duty, packing, forwarding, freight and insurance etc. as indicated in the Price Schedule in Annexure-“B” of the Bid Document
- d) Lowest rate will be calculated on the basis of the aggregate value, which will be inclusive of all levies and taxes applicable under central and state government. (as mentioned in clause 4.2c).
- e) Tender shall remain valid for acceptance for a period of 90 days from the notified last date of tender submission

5. Time and mode for execution

5.1 Bid Opening

- a) The Tender committee, FOOD CRAFT INSTITUTE, KHAJURAHO will open the bids received (except those received late) in the presence of the bidders/bidders' representatives who choose to attend at the time, date and place specified. In the event of the specified date for submission of bids being declared a holiday for the FOOD CRAFT INSTITUTE, KHAJURAHO the bids will be opened at the appointed time and location on the next working day.
- b) The technical bid shall be opened first. If the documents are incomplete the Remaining bid documents will not be opened and bid will be rejected.
- c) In all other cases, the amount of earnest money, forms and validity shall be announced. Thereafter, the bidders' names and such other details as the Food Craft Institute, Khajuraho may consider appropriate, will be announced by the Principal, FOOD CRAFT INSTITUTE, KHAJURAHO at the time of opening.
- d) At the time of the opening of the 'Financial Bid', the names of the bidders whose technical bids were found responsive will be announced. The financial bids of only those bidders will be opened. The remaining disqualified bids will be returned unopened to the bidders. The responsive bidders' names, the bid prices, the total amount of each bid, and such other details as the FOOD CRAFT INSTITUTE, KHAJURAHO may consider appropriate will be announced by the FOOD CRAFT INSTITUTE, KHAJURAHO at the time of bid opening. Any bid price which is not read out and recorded will not be taken into account in bid evaluation.
- e) The FOOD CRAFT INSTITUTE, KHAJURAHO shall record the presence of bidders on the

opening of the Technical and Financial bids.

5.2 Notification of Award and Signing of Agreement

- a) The bidder whose bid has been accepted will be notified of the award by the FOOD CRAFT INSTITUTE, KHAJURAHO before the expiry of the Bid validity period by email, speed post or fax confirmed by registered letter. This letter (hereinafter and in the „General Conditions of Contract“ called the ("Letter of Acceptance") will state the sum that FOOD CRAFT INSTITUTE, KHAJURAHO will pay to the bidder inconsideration of the execution, completion and maintenance of the supply by the bidder as prescribed by the contract hereinafter and in the contract called the "Contract Price".
- b) The notification of award will constitute the formation of the contract, subject only to the furnishing of a bank guarantee as prescribed.
- c) The agreement will incorporate all agreements between FOOD CRAFT INSTITUTE, KHAJURAHO and the successful bidder. It will be signed by the Principal, FOOD CRAFT INSTITUTE, KHAJURAHO and the successful bidder after the bank guarantee is furnished.
- d) Upon the furnishing by the successful bidder of the bank guarantee, the FOOD CRAFT INSTITUTE, KHAJURAHO will promptly notify the other bidders that their bids have been unsuccessful.

5.3 Award of contract: placement of order

The Purchaser shall consider placement of orders for commercial supplies on those bidders whose offers have been found technically, commercially and financially acceptable and whose goods type have been approved/ validated by the purchaser.

5.4 Bank guarantee

- a) Within 07 (seven) days after receipt of the Letter of acceptance, the successful bidder shall deliver to the FOOD CRAFT INSTITUTE, KHAJURAHO a bank guarantee of Ten (10) percent of the contract price, which shall be valid for a period of twenty four months after the completion of Defect Liability Period.
- b) The bank guarantee shall be either in the form of a Bank Guarantee or fixed deposit receipts, in the name of the Principal, Food Craft Institute, Khajuraho, from a scheduled commercial bank.
- c) If the successful bidder does not submit the bank guarantee within 7 days, the contract will be terminated and the next successful bidder will be given the contract.

5.5 Finishing the Contract

The bidder shall request FOOD CRAFT INSTITUTE, KHAJURAHO to issue a certificate of completion of the Supply, and the FOOD CRAFT INSTITUTE, KHAJURAHO will do so upon deciding that the supply and installation is completed.

6. Transfer of ownership and responsibility

6.1 Terms of Payment

Payment will be released only after satisfactory delivery, installation & operation of the

goods and machines at our respective destination. Installation reports duly signed by authorized person of the Institute are to be attached along with the invoice for processing of payment. Receipt duly signed by authorized person to be attached along with the invoice for processing of payment in every invoice basic price & taxes should be mentioned separately.

6.2 Warranty/Guarantee

Minimum warranty of all products/equipments would be 24 months from the date of installation. Within warranty period minimum 04 free on spot services would be necessarily given by the supplier. Otherwise, earnest money would not be released. The tenderers must furnish a guarantee for 24 months on his/her letterhead, duly sealed and signed.

6.3 Correction of Defects noticed during the Defect

Liability Period a) The defects liability period will be of two years

from the completion of work.

- c) FOOD CRAFT INSTITUTE, KHAJURAHO shall give notice to the bidder of any defects or repairs needed before the end of the defects liability period.

6.4 Defects or repairs which have not been corrected.

a) If the bidder has not corrected a defect pertaining to the defect liability period under as per the conditions of contract, to the satisfaction of the Food Craft Institute, Khajuraho, within 7 days of the Food Craft Institute, Khajuraho notice, the Principal, FOOD CRAFT INSTITUTE, KHAJURAHO will assess the cost of having the defect corrected, and the bidder will pay this amount on correction of the defect. If the amount is not paid by bidder, it will be deducted from bank guarantee.

b) Damaged/ Dented or Scratched products will be immediately notified to the supplier and the supplier is bound to replace the product within 10 days from the date of notification. Otherwise the product will be forfeited by the purchaser and no payment of the same will be released

6.5 Site cleaning

All the rates quoted are inclusive of removal of rubbish/debris collected during the progress of work, rejected material and clearance of site before and after the work is completed. The contractor shall arrange to remove the same immediately. If the contractor is failing to remove the same and the expenses shall be recovered from the contractor and he will not dispute for the expenses so incurred.

6.6 Delivery Report

It is mandatory that all ordered equipments to be supplied within stipulated time period (maximum 45 days) on F.O.R. delivery as would be mentioned in the Purchase Order otherwise, L.D. @ 5% will be imposed on weekly basis for 3 weeks on total work order amount, after which the work order will stand cancelled, EMD and Bank guarantee will be forfeited and the work order will be issued to the next successful bidder.

7. Default

7.1 Process to be Confidential

Information relating to the examination, clarification, evaluation, and comparison of bids and recommendations for the award of a contract shall not be disclosed to bidders or any other persons not officially concerned with such process until the award to the successful Bidder has been announced. Any attempt by a bidder to influence the tender committee and staff of FOOD CRAFT INSTITUTE, KHAJURAHO processing of bids or award decisions may result in the rejection of his bid.

7.2 Contacting the Food Craft Institute, KHAJURAHO

- a) No Bidder shall contact the Principal and tender committee member or any staff of FOOD CRAFT INSTITUTE, KHAJURAHO on any matter relating to its bid from the time of the bid opening to the time the contract is awarded.
- b) Any attempt by the bidder to influence the Principal and tender committee member or any office staff of FOOD CRAFT INSTITUTE, KHAJURAHO during bid evaluation, bid comparison or contract award decision may result in the rejection of his bid.

8. Right to withdraw tender & Right to choose most appropriate bidder

- a) The Tender committee reserves all the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any time prior to the award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders.
- b) The Tender committee reserves its right to choose the most appropriate bidder as per the terms of the contract.
- c) The Tender committee reserves its right to accept or reject any tender and quantity of items may be increased / decreased or omitted as per the requirement without any prior notice.

9. Rights of the Institute in case of default by the Contractor

9.1 Termination

Without prejudice to other rights for imposition of penalty, forfeiture of goods and security deposits etc. the Institute would have the right to terminate the contract without further notice to the contractor in case:

- a) The Contractor does not commence work within 07 days from the date of the work order; or does not complete the work and does not handover all the works with material installed to the Institute within 45 days of the work order.
- b) The work does not meet the quality standard prescribed or the prescribed measurements.
- c) If the bidder withdraws the bid after opening of technical bid during the period of bid validity:
- d) In case of failure of delivery or refusal of the Purchase Order on the basis of finalized rates under the terms and conditions mentioned in the tender document.
- e) If any breach of the terms of the Tender Document is committed by the Contractor.

9.2 Forfeiture

- a) In the event of termination or in the event of any loss suffered by the Institute, the institute would have the right to forfeit the bank guarantee for recovery of loss, penalty imposed etc, without prejudice to other forms of recovery available to the institute. In the event of forfeiture during continuation of contract or during defect liability period, the contractor shall be bound to furnish fresh bank guarantee of the same amount within 07 days of such forfeiture.
- b) If the bidder withdraws the bid after opening of technical bid during the period of bid validity:
- c) In the case of a successful bidder, if the bidder fails within the specified time limit (07 Days) after the receipt of letter of acceptance) to sign the agreement and or furnish the required bank guarantee.
- d) In case the quality found substandard after delivery or within the warranty period.
- e) In case of failure of delivery or refusal of the Purchase Order on the basis of finalized rates under the terms and conditions mentioned in the tender document, Order will be cancelled if not delivered within three weeks after time limit.
- f) In case the bidder is found in breach of any condition(s) of tender or supply order, at any stage during the course of supply / installation or warranty period, the legal action as per rules/laws, shall be initiated against the bidder and EMD/Security Deposits shall be forfeited, besides debarring and blacklisting the bidder concerned for at least three years, for further dealings with Food Craft Institute, KHAJURAHO.

9.3 Right to Re-tender

- a) The Tender committee would also have the right to withdraw the tender proceedings at any stage without assigning reason and without making any communication in that regard and proceed for fresh tender, if warranted.
- b) In case of termination of contract as prescribed in [(a) above], the institute would have the right to issue fresh tenders immediately.

9.4 Amendment in Bidding Documents

- a) Before the deadline for submission of bids, the Food Craft Institute, Khajuraho may modify the bidding documents by issuing addenda.
- b) Any addendum thus issued shall be part of the bidding document and shall be communicated in writing by E-mail or telephonically to all purchasers of the bidding documents. Prospective bidders shall acknowledge receipt of each addendum by fax/e-mail to Food Craft Institute, Khajuraho.
- c) To give prospective bidders a reasonable time in which to take an addendum in to account in preparing their bids, the Food Craft Institute, Khajuraho shall extend, as necessary, the deadline for submission of bids.

9.5 Penalty

- a) It is mandatory that all ordered equipments to be supplied within stipulated time period (maximum 45 days) on F.O.R. delivery as would be mentioned in the Purchase Order otherwise, L.D. @ 5% will be imposed on monthly basis on total work order amount, after which the work order will stand cancelled, EMD and Bank guarantee will be forfeited, payment of the already supplied items will be withheld and the work order will be issued to the next successful bidder and no excuse of any kind and claim will be entertained.
- b) Without prejudice to the above, in case of any loss suffered, the institute would have the right to recover the entire amount of loss from the contractor.

9.6 Forfeiture of goods

In case of termination of contract the Institute would have the right to forfeit the goods already installed and the works undertaken.

10. Time extension

No time extension shall be permitted under any circumstances. In case however, on a written request of the contractor, time is extended, the same shall not modify any liability of the contractor and such time extension shall not absolve the contractor of his liabilities towards penalty, loss suffered by the institute and shall not affect the rights of the institute to take action under the contract for termination, forfeiture of goods and/or bank guarantee, imposition of penalty etc.

11. Dispute Resolution

In the event of a dispute with regard to or arising out of this contract: -

- a) The contractor shall refer the matter to the Tender committee, Food Craft Institute, Khajuraho within a period of 07 days from the date on which the dispute has arisen, by giving a letter in writing in this regard.
- b) In case the dispute is not resolved within 30 days from the date of communication, as above, or in case the contractor is dissatisfied with the decision of the Tender committee, then, by taking recourse to Arbitration proceedings under the Arbitration and Conciliation Act, 1996, before a Sole Arbitrator within a period of 60 days from the expiry of the 30 day period referred to above, or from the date of decision of the Regional Manager.
- c) The language of the Arbitration proceedings shall be English.
- d) The Courts at KHAJURAHO shall have exclusive jurisdiction. The venue for the Arbitration proceedings will be KHAJURAHO.
- e) The cost of the Arbitration proceedings shall be borne equally by the tenderer.

Checklist for Bid/Tender Submission

S. No.	Documents Required	Status Please Tick	Annexure Titles
1	Have you uploaded/submitted online the bids both technical and financial bid?	Yes/No	"A"&"B"
2	Have you uploaded/submitted online self signed letter that the bidder is not black listed by central /state Govt. or PSU?	Yes/No	"C"
3	Have you uploaded/submitted online the Authorized Signatory Declaration?	Yes/No	"D"
4	Have you submitted tender fees asked for?	Yes/No	"E"
5	Have you submitted the EMD asked for?	Yes/No	"G"
6	Have you uploaded / submitted online Guarantee /Warrantee of items on letter head duly signed and sealed	Yes/No	
7	Have you uploaded / submitted online Total Turnover of last 03 financial year (F.Y.-2016-17, 2017-18, 2018-19),duly certified by Chartered Accountant. Minimum turnover of last 3 financial year should be – 50 Lakhs	Yes/No	
8	Have You uploaded / submitted online a copy of the last 03 financial year (F.Y.-2016-17, 2017-18, 2018-19) Audited Report of the firm	Yes/No	
9	Have You uploaded / submitted online certified copy of Income Tax Return for the last three financial years (F.Y.-2016-17, 2017-18, 2018-19)?	Yes/No	
10	Have You uploaded / submitted online Permanent Account Number(PAN No.) of the firm	Yes/No	
11	Have You uploaded / submitted online Registration No. of the Firm?	Yes/No	
12	Have You uploaded / submitted online minimum three(03) calendar years experience of supply of Furniture and furnishing items in Govt./Private/Educational Institute /Office/Hospitality Organization (attach one work order from each of any 03 calendar year)	Yes/No	
13	Have You uploaded / submitted online proof of Manufacturing unit/ Authorized Dealership/General Order	Yes/No	
14	Have You uploaded / submitted online proof of copy of Central /State sales tax (VAT/GST) registration?	Yes/No	
15	Have You uploaded / submitted online existing client list for the mentioned products?	Yes/No	
16	Have You uploaded / submitted online product brochure/catalogue (pdf/image file	Yes/No	
17	Have You Signed and uploaded / submitted online the priced bid form?	Yes/No	
18	Have You uploaded / submitted online relevant qualification certificate for Quality/Standards?	Yes/No	
19	Have You uploaded / submitted online Certificate of registration of Services Tax or CPF No [attach documentary proof]	Yes/No	
20	Have You uploaded / submitted online ,one (1) order of amount Rs. 10,00,000/-(Ten Lakhs)or two (2) orders of amount Rs. 5,00,000/- (Five Lakhs) each of any Govt./Private/Educational Institute /Office/Hospitality Organization [attach documentary proof]	Yes/No	

ANNEXURE – A
Technical Bid
TECHNICAL BID DOCUMENT FOR "ANNUAL RATE CONTRACT FOR SUPPLY
FURNITURE & FURNISHING ITEMS"AT FCI, KHAJURAHO.
(On company letter head)

1	Bid Document Letter Reference No	0005/FCI/KHAJURAHO/TENDER/2019
2	Name of Bidder/Authorized Signatory	
3	Company Name & Address:	
4	Date	

4. Detail of Documents to be submitted

S. No.	DOCUMENTS REQUIRED	Annexure TITLES	SIGNATURE
1	Have you uploaded/submitted online the bids both technical and financial bid?	"A"&"B"	
2	Have you uploaded/submitted online self signed letter that the bidder is not black listed by central /state Govt. or PSU?	"C"	
3	Have you uploaded/submitted online the Authorized Signatory Declaration?	"D"	
4	Have you submitted tender fees asked for?	"E"	
5	Have you submitted the EMD asked for?	"G"	
6	Have you uploaded / submitted online Guarantee /Warranty of items on letter head duly signed and sealed		
7	Have you uploaded / submitted online Total Turnover of last 03 financial year (F.Y.-2016-17, 2017-18, 2018-19),duly certified by Chartered Accountant		
8	Have You uploaded / submitted online a copy of the last 03 financial year (F.Y.-2016-17, 2017-18, 2018-19) Audited Report of the firm		
9	Have You uploaded / submitted online certified copy of Income Tax Return for the last three financial years?		
10	Have You uploaded / submitted online Permanent Account Number(PAN No.) of the firm		
11	Have You uploaded / submitted online Registration No. of the Firm?		
12	Have You uploaded / submitted online minimum three(03) calendar years experience of supply of Furniture and furnishing items in Govt./Private/Educational Institute /Office/Hospitality Organization (attach one work order from each of any 03 calendar year)		
13	Have You uploaded / submitted online proof of Manufacturing unit/ Authorized Dealership/General Order		
14	Have You uploaded / submitted online proof of copy of Central /State sales tax (VAT/GST) registration?		

15	Have You uploaded / submitted online existing client list for the mentioned products? The Authorized Dealers/Distributors/Bidders must attach a user or existing client list for the mentioned FURNITURE & FURNISHING ITEMS.		
16	Have You uploaded / submitted online product brochure/catalogue (pdf/image file		
17	Have You Signed and uploaded / submitted online the priced bid form?		
18	Have You uploaded / submitted online relevant qualification certificate for Quality/Standards?		
19	Have You uploaded / submitted online Certificate of registration of Services Tax or CPF No [attach documentary proof]		
20	Have You uploaded / submitted online ,one (1) order of amount Rs. 10,00,000/-(Ten Lakhs)or two (2) orders of amount Rs. 5,00,000/- (Five Lakhs) each of any Govt./Private/Educational Institute /Office/Hospitality Organization [attach documentary proof]		

SIGNATURE	SEAL
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Annexure - C

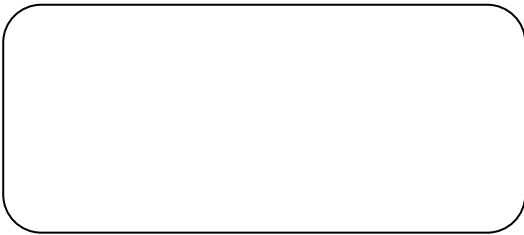
Declaration against being Black Listed

(On the letter head of the bidder)

We hereby declare that, we /our firm has not been "**Black Listed**" by Central / State Govt. and / or PSU.

Authorized Signatory

Seal



Annexure – E

Declaration Tender Fees & EMD

(On the letter head of the bidder)

We fully agree with the terms & conditions mentioned in the **Tender Document No: 0005/FCI/KHAJURAHO/TENDER/2019, dated 17/06/2019**

Enclosed Tender Fees - Ref No. dated of Rs 3,000/- (Rs Three Thousand Rupees only) issued from (Name & Branch of the Bank)

.....

UTR / Transaction No. (Online deposit)

Enclosed EMD - Ref No. dated of Rs 1,00,000./- (Rs One Lakh only) issued from (Name & Branch of of the Bank)

.....

UTR / Transaction No. (Online deposit)

Signature of authorized person

Full name:.....

Seal

Date:

Address:

.....

.....

.....

Bank Details for Online EMD & Tender Fees is given on Page No – 4.

Annexure – F

BANK GUARANTEE (BANK GUARANTEE)

(On the letter head of the Bank)

To,
Food Craft Institute-Khajuraho,
Near Hotel Payal
District - Chhatarpur
Khajuraho - 471606,
Madhya Pradesh, India

Whereas _____ (name and address of bidder) (herein after called "the bidder") has undertaken. In pursuance of contract _____ No _____ Date _____

_____ to execute _____ (name of contract and brief description of supply) (hereinafter called "the contract") and whereas we have agreed to give the bidder such a Bank Guarantee, now therefore we hereby affirm that we are the Guarantor and responsible to you, on behalf of the bidder, up to a total of

_____ (amount of guarantee) _____ (in words) such sum being payable in Indian rupees in which the contract Price is payable, and we undertake to pay you, upon your first written demand. and without cavil or argument, any sum or sums within the limits of

_____ (amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified there in. We hereby waive the necessity of your demanding the said debt from the bidder before presenting us with the demand.

We further agree that no change or addition to or other modification or the terms of the contract or of the supply to be performed there under or of any of the Contract documents which may be made between you and the bidder shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until 60 days from the date of expiry of the Defects Liability Period.

Signature and seal of the guarantor

Name of Bank _____

Address _____

Date _____

*An amount shall be inserted by the Guarantor, representing the percentage of the Contract Price specified in the contract and denominated in Indian Rupees.

Annexure - G

(On the letter head of the bidder)

Two Year Guarantee / Warranty

(On the letter head of the Bidder)

This is to certify, that we offer for 24months Guarantee / Warranty from the date of installation of all products / equipments supplied and installed for the
Tender No: 0005/FCI/KHAJURAH0/TENDER/2019, dated 17/06/2019 & System No 005 to
Food Craft Institute, Khajuraho.

We confirm to carry four free on the site service.

Signature of authorized person

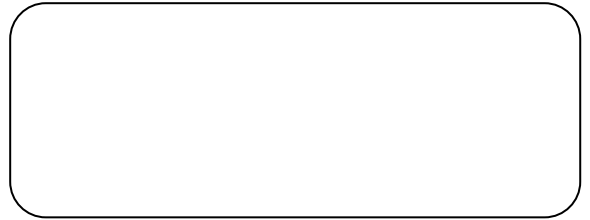
Full name:.....

Date:

Place:

.....

Seal



Annexure - H

Certificate of Completion / Installation

(On the letter head of the purchaser)

This is to certify, that the Supply and Installation of all the FURNITURE & FURNISHING ITEMS have been satisfactorily completed. All the FURNITURE & FURNISHING ITEMS are in working condition. Details of the work order / purchase order is as under

Scope of Work	FOOD CRAFT INSTITUTE, KHAJURAHO invites sealed tenders for annual rate contract for supply of "FURNITURE & FURNISHING ITEMS "at Food Craft Institute, Khajuraho. Terms & conditions of tender document given below: -
Tender Number	0005/FCI/KHAJURAHO/TENDER/2019
Earnest Money Deposit	Rs.1,00,000 /- Online
Date of Issuing Tender	17/06/2019
Date & Time of Opening	1. Technical Bid: 09/07/2019 at 10:00 AM 2. Financial Bid: 09/07/2019 at 04:00 PM
Place of submitting Tender	Principal - Food Craft Institute, Khajuraho Near Hotel Payal District - Chhatarpur Madhya Pradesh - 471606 Mob : 9993861664, 9414355109
Supply Address/Location	Principal Food Craft Institute-Khajuraho, Near Hotel Payal District - Chhatarpur Khajuraho - 471606, Madhya Pradesh, India
Purchase Order No	
Value of Purchase Order	
Value of Work Executed	
Completion Supply	Yes & Satisfactory at FCI Khajuraho Institute.
Completion Installation	Yes & Satisfactory at FCI Khajuraho Institute.
Time Limit for Work	45 days after obtaining Work / Purchase Order
Period of Rate Contract	12 Months from obtaining 1st work order.
Defects liability period	24 months after completion & installation of work.
Penalty rate if any	
Remark	

Signature of authorized person

Seal

Full name:.....

Date:

Place:

.....



Annexure - I:

Agreement Performa (On the letter head of the bidder)

To
The Principal
Food Craft Institute Khajuraho,
Near Hotel Payal, District - Chhatarpur
Khajuraho - 471606, Madhya Pradesh, India

Dear Sir,

With reference to your Tender Number- NIT NO. 0005/FCI/KHAJURAHO/TENDER/2019 SYSTEM NO. 005 dated 17/06/2019 (Letter of Acceptance - LOA) for ANNUAL RATE CONTRACT FOR SUPPLY AND INSTALLATION OF FURNITURE & FURNISHING ITEMS.

We are executing this agreement for proper supply, Installation & Maintenance of FURNITURE & FURNISHING ITEMS and satisfaction working of the equipment covered under Guarantee / Warranty for 24 Months from the date of Installation and as per enclosed bid terms & conditions.

All equipment and accessories will be exactly to the specification mentioned in our tender document. The tender document shall be the part of this agreement. The Food Craft Institute, Rewa may forfeit the EMD / Bank Guarantee, if we are found providing any false information of if we fail to supply, install or / and maintain as above, and no further communication in this respect shall be entertained.

We herewith accept all the terms & conditions of the tender and understand that the decision of the Principal / Tender Committee of Food Craft Institute, Khajuraho shall be final and acceptable to us.

For: Seal & Signature of Bidder

For: Principal - Food Craft Institute, Khajuraho

On 500 Rs Stamp Paper

Agreement for Supply, Installation and Maintenance of FURNITURE & FURNISHING ITEMS at FCI, Khajuraho

This agreement is executed on..... date, Day..... with

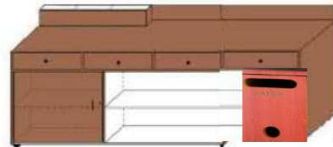
**Food Craft Institute Khajuraho,
Near Hotel Payal, District - Chhatarpur
Khajuraho - 471606, Madhya Pradesh, India**

Vs

Bidder Name and Address

For: Seal & Signature of Bidder

For: Principal - Food Craft Institute, Khajuraho

SNO.	ITEM	SPECIFICATION	IMAGE	QTY	Make / Brand /	Per Unit Price	Taxes	Total / Unit	Other if any	Net Amount
				A	D	B	C	D (B+C)	E	F=(AxD)+E
1	TABLES SQUARE	1. Teak wood structure 2. Total Size:1000 mm 3ftx3ftx2.5ft (L*B*H) 3. Table top with 18mm ply ISI 303 grade with 2 mm beading at edges of wooden. 4. Leg 4, square 76 x76 mm 5. Structure to be made of 40 mm Teak wood 6. Top of Teak Wood with polished edges.		12						
2	TABLE ROUND	1. Teak wood structure 2. Total Sizemm: 5ft diameter *2.5ft (Ht) 3. Table top with 18mm ply ISI 303 grade with 2 mm beading at edges of wooden. 4. Leg As shown in the picture (Good Quality) 5. Structure to be made of 40 mm Teak wood 6. Middle stand to be made of 150 mm and base stand of 80 mm 5. Top of Teak Wood with polished edges.		2						
3	TABLE RECTANGULAR	1. Teak wood structure 2. Size: 6ft x 3ft x 2.5 ft (LxWxH) 3. Table top with 18mm ply ISI 303 grade with 2 mm beading at edges of wooden. 4. Leg 4, square76 x76 5. Top of Teak Wood with polished edges. 6. Structure to be made of 40 mm Teak wood		2						
4	SIDE BOARD /SIDE STATION	1. Overall size (LxDxH): 4ft x 1.5ft x 4" Height 2. Splash guard: 127 3. Teak wood structure 4. 18 mm dense ply board of ISI mark 303 grade covered with postform mica. 5. 4 drawers with lock and handle: Lx HxD-300 x 203x457 (Each drawer partitioned in two from inside) 6. 2 shelves in the RHS with single partition. Size of one shelf-LxHxD: 609x 304x457 7. 2 shelves in the LHS with single partition. Size of one shelf-LxHxD: 609x 304x457, duly covered with lockable door and handle. 8.1 shelf in theextreme RHS with no partition. Size of one shelf-LxHxD: 350x 304x1000, duly covered with lockable door and handle. (See fig for Exact design) 9. Baze cloth inside the drawers and its partition 10. Caster Wheels of 76 mm on one side (width side) 11. GC=76 mm		6						

5	CHAIR	1. Teak wood structure 18" x 18" x 36") 2. Total height:100mm, depth:460, width:460, Height of seat from base: 460 3. Seat to be foamed and upholstered of 40 mm thick Kurlon foam. 4. Leg : 38x50 mm 5. Structure to be made of 40 mm Teak wood		54						
6	SOFA	1. Three seater- 1600mm-(W) x 820mm (D) x 1000mm (H) and seat height 450mm 2. Sofa structure is to be made of 45 x 28mm finished teak wood section, the structure shall be provided with flat helical spring. 3. Seat : Sofa seats is to be made with 90mm thick 40 density foam with topping of 20mm 4. super soft foam. 5. Back : Back is to be made with 45mm thick 32 density foam with topping of 20mm super soft foam. 6. Sofa front : Sofa front is to be covered with 20mm thick 28 density foam. 7. Tapestry : Good quality tapestry of market rate approx. 400/- per meter is to be used on sofa sets as per approved colour. 8. Wood : Defect free teak wood. 9. Upholstery : To be as per approved colour.		3						
7	TEACHER TABLE	Size-LxWxH: 1500x820x750 1. Structure made of 18 gauge MS rectangular pipe of 50x25 mm 2. Covered on three sides by 18 mm dense anti-termite plywood , with 2 mm thick PVC 3. Two lockable drawers on the right hand side of Ebco / Godrej make		16						
8	TEACHER CHAIR	Size:DxWxH:450x470x810 1. Seat Height:- 450mm 2. Seat Size:- 450mm x 450mm Back size :450 3. The structure to be made with 25 mm tubular MS steel pipes with powder coating 4. Seat cushion 70 mm and back 45 mm 6. Legs with nylon stripes held tight with screws		40						
9	WHITE BOARD	1. 1000x1300 mm (LxB) 2. With fixed duster/marker stand 3. Magnetic Type		15						

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10	PODIUM STAND	1. Size:(Lx B x H): 609x508x1067+6-3" glass tower with inclination 2. Made from 18mm dense plywood of ISI mark 303 grade covered on all sides with postform mica. Having 12mm Toughened glass shelf of 8 mm from top inclined towards back side. Inclination of 64 mm 3. College logo on the front side embossed on the SS sheet . 4. LOGO Size: 450mm x 450mm. Wheels of 2 inch at the base of the Podium. 5. A single shelf of height 304 mm 6. Colour : Brown		2						
11	MS. STORAGE ALMIRAH ADJUSTABLE FIVE SHELF	Specification (mm) (LxBxH):- 1000x600x1950 1. All MS should be well treated, Powder coated MS frame. 2. Shelves 18swg MS sheet, side walls of 20swg 3. Vertical legs angle frame adjustable, 16swg and had type of chanel 4. Adjustable nylon bullet feet., 5. Frame work mild steel rust painted, cross bracing, 25mm dia tube		20						
12	THUMB-PIN BOARDS (UNCOVERED)	1. Size- 1000 x 650mm EDGES COVERED WITH ALUMINIUM SHEET.		6						
13	BAR STOOL	1. Overall height of the chair: LxBxH: 427x427x1220 2. 202 SWG SS frame work 3 inch dia. main tube with circular base having rubber padding 3. Foot rest at a height of 304 from base, protruding outside 4. Seat height : 838 mm 5. Back rest height: 28 6. Seat with 2 mm dense ply wood with 50 mm cushion		8						

14	BAR COUNTER	1. Main Structure: teak wood 2. Covered by 18 mm dense plywood of ISI mark 303 grade with post form mica on all sides. 3. Inner shelves covered with white coloured mica. 4. Overall size (LxBxH): 2133x609x1193 5. Front side (LxBxH): 2133x508x1193 6. Back side (LxBxH): 2133x609x914 7. Top cover: with 8 mm thick Toughened glass protruding 76 mm outside (half oval) to the entire length extra 100 mm on each side. 8. Supporting Side from top of the counter to the base counter till the front edges (concave shape) 9. Counter base with black granite top duly polished, glass basin (257 mm dia) and tap, inner wall white mica 10. One full shelf below the basin (HxWxD): 914x609x609 11. Two shelves with partition in between and lockable doors for two vertical shelves, size of each shelf (total 4 shelves) LxHxD: 762x457x609 12. GC: 50 mm hard beading at the bottom, edges and sides		1						
15	BAR DISPLAY	1. Main Structure: teak wood 2. Covered by 18 mm dense plywood with post form mica on all sides 3. PVC beading on the edges. 4. Back side dimension :height 2438x width 2133 5. Table size(LxBxH):2133x 487x914, edges 50 on rhs and Lhs, 6. Lockable Drawers-3 nos on the upper front side, height 304. 7. Drawer on the lower front side- 3 nos : height, with a partition in the middle, height till the base covered, lockable doors 8. Blaze cloth a inside the drawers 9. White .8 mm mica on the lower drawers 10. Table top with 12 mm toughened glass duly polished Show case on the table- 11. dimension: three partitions 480 mm width vertically on both sides, middle partition =944 mm 12. Depth of partition: 152 13. Side partitions are again partitioned with 18 mm glass – 3 equal partitions 14. Middle partition at a height of 508 from the base made up of 18 mm glass 15. Supporters to be used for supporting the glass should be of stainless steel. 16. Inner wall of the showcase to be fixed with 6 mm mirror glass Canopy/hood 17. To extend to 914 mm from the wall half oval shape with border edges of 152mm		1						

16	BOOK ALMIRAH	Overall size: LxBxH: 1900x838x330 04 shelves –each of size LxHxD: 838x368x330 - MS sheet of 22 gauge - Doors 20 gauge- with glass and lock - Rack opening – pull and fix upwards - Name plate display on each door/rack - Door handle - Duly powder coated - Silver white colour		20						
17	LIBRARY TABLES	Size:1800x900x760 - Structure made of 202 MS rectangular pipe of 40x40 mm of 18 mm gauge - Topped with 18 mm dense water plywood of ISI mark 303 covered with postform mica and 8 mm below the top of hite color - PVC beading of 2 mm thickness - Adjustable nylon feet		15						
18	CORNER TABLE	Size: HxD: 760x760 - Structure: teak wood - Two shelves - GC:150 mm - Designer tempered glass on top shelf 12 mm		4						
19	MAGZINE STAND	- Specification: 1900x750 mm - SS 304. 18 swg - Legs of 16 swg 50 mm		3						
20	NEWSPAPER STAND	- Specification: 1900x750 mm - SS 304. 18 swg - Legs of 16 swg 50 mm		2						
21	ROTARY MAGZINE STAND	ROTARY MAGAZINE STAND - SS 304 16 swg powder finish 75-80 racks magazine holder 360 degree rotation - Compartment size: (WxDxH):220 x 25 x184 - Polished edges - Heavy base		2						

22	CLASSROOM BENCH WITH STUDENT CHAIR (THREE SEAT)	Size: LxDxH: 1600x 865 x 820 1. Seater integrated classroom desk bench. 3. Under shelf height of 152 mm in the table of powder coated MS frame for keeping books 4. Chair seat and the back rest made of powder coated MS frame of 18 swg & termite proof ISI 303 grade, 18 mm dense ply wood covered with postform mica and smooth wooden beading. 5. Back rests to have 15 degree bend towards backside. 6. Gap between the table and the bench should be atleast 203 mm 7. Table top to be angled at least 20 degrees, made of termite proof ISI 303 grade, 18 mm dense ply wood covered with postform mica and smooth rounded wooden beading to stop falling of books. 8. MS 20 gauge rectangular pipe of 25 mm square to be used		30						
23	Seminar Chair / CHAIR WITH PAD FOR TUTORIAL	Chair seater Size: 800mm X 370mm X 510mm 1. Chair Seat and Backrest 9mm plywood fireproof 2. Metal Frame powder coating steel Diameter 22 mm		120						
24	CENTRE TABLE	Size: Lx BxH: 1300 X 800 x 450 1. Structure: teak wood 2. Under shelf of tempered glass 12 mm 3. Top shelf with designer tempered glass 12 mm		8						
25	BELL DESK (PODIUM)	Size:(L x B x H): 900x508x1067+6-3" glass tower with inclination 1. Made from 18mm dense ply 303 grade ISI covered on all sides with 1.5 mm mica. 2. Having 12mm Toughened glass shelf of 8 mm from top inclined towards back side. 3. Inclination of 64 mm 4. College logo on the front side embossed on the SS sheet . 5. LOGO Size: 450mm x 450mm. Wheels of 3 inch on the width side of		1						
26	LUGGAGE TROLLEY	1. Specification: 2. Stainless steel 304 construction 3. Strong tubular round stainless steel tubes 4. 4 x 20 cm castors, 2 with locking system 5. Approximate Dimension: 110W x 60D x 190H cm 6. Rubber bumper protection on all 4 sides 7. Carpeted base		1						

27	CHAIR SOFA (SINGLE SITTING)	Height: 1. One seater- 820mm-(W) x 820mm (D) x 1000mm (H) and seat height 450 mm, Armheight 510mm 2. Sofa structure is to be made of 45 x 28mm finished teak wood section, the structure shall be provided with flat helical spring. 3. Seat : Sofa seats is to be made with 90mm thick 40 density foam with toping of 20mm 4. super soft foam. 5. Back : Back is to be made with 45mm thick 32 density foam with toping of 20mm super soft foam. 6. Arm : Arm shall be made of 95 x 28mm wood section front back and top. Sidefacing wooden ply of 75 x 25mm section is to be provided. Side arms are to be provided with 20mm thick 28 density foam cushion on both side. 7. Sofa front : Sofa front is to be covered with 20mm thick 28 density foam. 8. Tapestry : Good quality tapestry of market rate approx. 400/- per meter is to be used on sofa sets as per approved colour. 9. Wood : Defect free teak wood. 10. Polish : Malemine of approved colour.		6						
28	SOFA (3 SEATER)	1. Three seater- 1800mm-(W) x 800mm (D) x 720mm (H) and seat height 380mm, Armheight 510mm 2. Sofa structure is to be made of 45 x 28mm finished teak wood section, the structure shall be provided with flat helical spring. 3. Seat : Sofa seats is to be made with 90mm thick 40 density foam with toping of 20mm 4. super soft foam. 5. Back : Back is to be made with 45mm thick 32 density foam with toping of 20mm super soft foam. 6. Arm : Arm shall be made of 95 x 28mm wood section front back and top. Sidefacing wooden ply of 75 x 25mm section is to be provided. Side arms are to be provided with 20mm thick 28 density foam cushion on both side. 7. Sofa front : Sofa front is to be covered with 20mm thick 28 density foam. 8. Tapestry : Good quality tapestry of market rate approx. 400/- per meter is to be used on sofa sets as per approved colour. 9. Wood : Defect free teak wood. 10. Polish : Malemine of approved colour.		3						

29	Single Bed with 6' mattress (Any Reputed Brand)	Single Bed with 6' mattress (Any Reputed Brand) Size 1980 x 1068 x 500 mm 1. All sides made of 18mm ISI mark ply duly 2. postformed with approved colour laminate on all visible sides. 3. Main structure made of teak wood. 4. Two Nos. sixer wheel heavy quality on head side. 5. 2 mm PVC beading 6. Six inches 6' mattress (Any Reputed Brand)		2						
30	Single bed with Headboard and 6' mattress (Any Reputed Brand)	Single bed with Headboard with Six inches 6' mattress (Any Reputed Brand) Size 1068 x 762 mm from mattress level 1. Made of 18mm ISI mark ply with 45mm thick 32 density hi density foam along with Rexene/ Upholstery with button design cushioning on back duly fixed on wall 2. Design shall be over the bed mattress level and rest shall have laminate. 3. 2 mm PVC beading 4. Six inches 6' mattress (Any Reputed Brand)		2						
31	WARDROBE	1. Size: LxWxH: 900 x 609 x 1981 mm 2. Material: 18mm ISI 303 gradedense waterproof ply with 2 mm PVC beading 3. Structure of ply 303 grade ISI 4. With sliding door. 5. 1 large shelf on LHS of Length 1000 mm and width of 450 mm in between for Hanging cloths, with SS pipe & 1 shelf of 450 mm from top (for keeping pillows, blankets) and 1 shelf of 450 mm from bottom (for lockers). 6. 4 shelves on RHS Equally divided 6. Hooks at the side of the large shelf for hanging caps, hats or umbrellas		2						
32	LUGAGE RACK	Size: LxWxH: 1000 x 609 x 762 mm" 1. Structure of Teak wood ply ISI 303 grade as per requirement 2. Material: 18mm ISI dense waterproof ply		2						

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33	WRITING TABLE WITH MINI BAR CABINET AND WALL MIRROR	Size: LxWxH: 1524 x 609 x 762 mm 1. Main structure made of ISI 303 ply wood with laminate postform . 2. Mini bar cabinet on the RHS, size: LxBxH : 762 x 609 x 609 mm 3. Cabinet to remain open on the back side. 4. Foot rest 5. Legs of 64 x 64 mm 6. Top of the table is covered with 12 mm edged glass 7. All edges covered with PVC beading 8. Mirror size: 914 x 609 mm 9. GC= 152 mm		2						
34	Guest Table	Guest TABLE Size-LxWxH: 1200 x 650 x 820 1. Structure made of 18 mm ISI make Ply 303 grade 2. Covered on three sides by 18 mm dense anti-termite plywood , with 2 mm thick PVC beadings 3 vertical lockable drawers on RHS & one large drawer with one shelf at 300 mm height. 4. Key board tray of Ebco mak		2						
35	Bed Side Table	Side table Size 508 x 406 x 610 mm 1. Made of 18mm ISI303 ply wood postformed with 2 mm PVC on edges . 2. One drawer run on telescopic channel of Ebco make edges make of 100 mm height with open space of matching laminate and back covered with 18 mm ply duly over all		4						
36	LOCKERS COMPARTMENT (6 CHAMBER EACH)	1. MS sheet of 22 gauge 2. Doors 20 gauge 3. Doors with external latch for locks 4. Internal compartments with a hanger rod on the upper portion and a shelf in the lower portion at a height of 208 mm from the base 5. Name plate display, 6. Door handle 7. Duly powder coated 8. Silver white colour		36						

37	SITTING CHAIR	Over all Dimension : W535xD595xH820mm 1. Seat height 460mm. Seat size: 420 x 420mm approx. 2. Back size: 420(W) x 270mm (H) approx. 3. Material: The seat and back shall be made up of 10 mm thick hot pressed water commercial plywood, upholstered with fabric and moulded polyurethane foam (40mm thick with density 40-50). 4. Tubular Frame: The main frame shall be cantilever type reinforced at the bends to give cushioning effect and added strength and made of dia 25mm x 1.8mm to 2.0mm MS tube. 5. Tubular Armrest: Shall be made in tube form and made from MS tube. 6. Finish: All steel components shall be Epoxy powder coated after seven tanks anti corrosion; retreatment of surface.		30						
38	Lobby Desk	Lobby Desk (3'L x 2'B x 2'H with drawer - 1 no., cabinet - 1 no. On right side, top & sides laminated - teak wood		1						
39	TABLE/ADMIN /CLERK/ACCOUNTS TABLE Size-LxWxH: 1800x900x750	ADMIN /CLERK/ACCOUNTS TABLE Size-LxWxH: 1800x900x750 1. Structure made of 18 mm ISI make Ply 303 grade 2. Covered on three sides by 18 mm dense anti-termite plywood , with 2 mm thick PVC beadings 3. 3 vertical lockable drawers on both sides 4. Key board tray of Ebco make		4						
40	COMPUTER TABLE 2 ft x 3 ft x 2.5 ft H	COMPUTER TABLE 2 ft x 3 ft x 2.5 ft H Table to be made with dense plywood of 18 mm Wooden beadings on all sides Provision of holes for wires for computer Sliding Rack for Keyboard Stand for keeping CPU		10						

Annexure "B" Financial Bid

41	RECEPTION COUNTER/F O DESK	1. Overall size LxBxH: 3850x760x1120 mm 2. Structure made of dense plywood of ISI mark 303 grade with postform mica. 3. The counter is divided into 3 part left LxHxw: 915x915x609 mm , middle part LxHxW: 1525x1220x609 mm and the right part LxBxW: 1220x915x915 mm 4. The middle portion protruding outside in front by 202 mm and top with 12 mm toughened black glass 5. The entire left to right with 12 mm plywood of ISI mark 303 grade covered with postform mica extending further 152 mm to the RHS 6. The front face of the middle part has a sealed window of 8 mm toughened glass size LxH: 457x915 mm, leaving 609 mm from the RHS. The window to be 102 mm inside from front side 7. A steel logo of 202 grade of the institute embossed on it on the middle top portion. 8. The back counter (runner table) extends to further 1220 mm at the RHS with 4 lockable drawers , The front side to have a cupboard of size: HxW:815x305 mm with a shelf in between 9. Foot rest at 102 mm from the ground 10. Let side extends to 2" with a two drawers. 11. Drawer run on telescopic channel of ebco make		1						
42	Letter BOARDS	1. Size- 1000 mm x 650mm nos with Aluminium Bidding on stand		2						

43	MS FILLING CABINET	Specification overall size: 1327mmH x 453mmW x 620mmD Internal drawer size: 270mmH x 392mmW x 580mmD 1. Ms Steel of 18 swg, Fully welded top 2. Internally assembled carcass construction 3. Slimline carcass design 4. Zinc base plate 5. Compact lock 6. Full-width PVC handle 7. Welded internal cabinet frame 8. Full height zinc seal drawer body 9. Optional drawer file divider rack 10. Full extension ball bearing runner system 11. 670mm high 2 drawer unit for underdesk storage 12. Finish: Powder coat (45-50microns thickness) 13. Colour: silver		8							
44	FOLDING BUFFET TABLE (RECTANGULAR)	Specification :-(mm) (LXWXH) 1800X760X760 1. 18 mm dense ply board of ISI mark 303 grade for the top without lamination and plain wooden beading. 2. Supported by 25 mm MS steel 1 inch square pipe 18 swg 3. Powder coated		2							
45	FOLDING BUFFET TABLE (half moon shape)	1. Size: Dia:1200, Ht: 760 mm 2. 18 mm dense ply board of ISI mark 303 grade for the top without lamination and plain wooden beading 3. Supported by 25 mm MS steel 1 inch square pipe 18 swg 4. Powder coated		2							

Annexure "B" Financial Bid

46	CHAIRS CONFERENCE ROOM	Conference room chairs Overall Dimension : W 700x D 700 H 810 mm to 935mm 1. Adjustability of height 440mm to 560mm. Seat size: 490mm (W) x 440mm (D) approx. Back size: 490mm (W) x 470mm(H) approx. 2. Material: Seat and back shall be made up of 12mm thick hot pressed plywood, upholstered with fabric and moulded polyurethane foam (50mm thick with 59 density 40-50) with PVC lipping all around and shall be designed with contoured lumbar support. 3. Mechanism: The tilting mechanism shall be designed with 17° maximum tilt and shall be provided with the upright lock facility and shall have gas lift mechanism. 4. The armrest shall be one-piece made of black integral skin polyurethane and reinforce with M.S. insert and scratch and weather resistant. 5. Castors: The twin wheel castors shall be injected moulded in black Nylon. 6. The pedestal shall be made up of 5 prongs welded together centrally with a M.S. pedestal bush. 7. Mould made of HR steel and covered with polypropylene moulded cladding. 8. Finish: All steel components shall be Epoxy powder coated after seven tanks anticorrosion pretreatment of surface.		16						
47	BOARD WITH STAND	SIZE -1200X900(mm) 1. ss 202 quality fream of 25 mm pipe of 18 swg. 2. 4 nos 3 inch wheels		2						
48	CONFERENCE TABLE	Size: in feet L x B x H: 6ft x 3 ft x 2.5 ft - slight roundies accouriDng to make of room + 35 seater 1. All Removable tables 2. Each table with cable holes in the center 3. Made of dense waterproof ISI mark303 grade plywood of 18 mm post form mica on top and 08 mm below the top. balck shiny colour. 4. Table back side closed 5. Rectangular plywood support as legs 6. 2 mm PVC beading 7. <u>visit site for exact measurement</u>		8						
49	COMPUTER TABLE 2 ft x 2.5 ft x 2.5 ft H	COMPUTER TABLE 2 ft x 2.5 ft x 2.5 ft H Table to be made with dense plywood of 18 mm Wooden beadings on all sides Provision of holes for wires for computer Sliding Rack for Keyboard Stand for keeping CPU		20						

Annexure "B" Financial Bid

50	STUDENT COMPUTER CHAIR	1. Product Dimensions 20.5 x 19.7 x 5.9 inches 2. Thick padding for superior comfort 3. One Touch Pneumatic Seat Height Adjustment 4. Heavy Duty Nylon Base with Dual Wheel Carpet Casters 5. Strong 5castor-wheel Chrome base lead 361 Degree Swivel 6. Holding weight: 260lb		32						
51	LADDER TWO STAND	Specification: A- 10 ft - 2 no B- 06 ft - 1 no 1. AL + MAG Alloy 2. Comfortable Rails & Wide Slip-Resistant Steps (Anodized) 3. Co-Polymer Tool-Tray Top & Tool-TrayPail Shelf 4. Slip Resistant Safety Feet 5. Pinch-Proof Hinges		2						
52	LADDER	Specification: A- 20 ft - 1 no 1. AL + MAG Alloy 2. Comfortable Rails & Wide Slip-Resistant Steps (Anodized) 3. Slip Resistant Safety Feet 4. Pinch-Proof Hinges		1						
53	HOSPITAL BED	Specification mm: 1800 x760x760 1. High quality AL alloy steel bed 2. Cylindrical tubed legs of 38 mm dia 3. Head and foot board : Metal bows with vertical support 4. Adjustable bullet feet		1						
54	WALL CUPBOARD (linen , House keeping, accounts, adm & security)	1. Overall Size: HxWxD :1900x1200x508 2. Multiple open racks for keeping books 3. Lockable cabinet on the front side – 12 nos. 4. PVC beading on all edges 5. Use of 18 mmISI 303 grade ply wood, topped with postform mica		8 to be installed at site						
55	Projector Trolley	Dimension: HxWxD1118x508x610 Structure: 1. Dense ply 303 grade ISI frame 2. 18 mm dense waterproof plywood 303 grade ISI 3. All the outer sides are covered with 1.5 mm mica 4. The inside is covered with baize cloth. 5. The upper portion has a parafit of 102mm on two sides, with a foldable flap shelf with supporter cum handle. 6. Three shelves of : upper shelf height: 254 mm 7. Middle shelf height:305mm 8. Lower shelf height:305mm 9. The bottom two shelves are covered with lockable door 10. Caster wheel with brakes 11. GC:152 mm 12. Power supply point: 5 three pin plug on the side wall with extension cable -5 mtr.		1						

56	MAIDS TROLLEY	Specification: (LxWxH)= 1220X450X1220mm 1. Ss 304 18 swg 2. 3 shelf , size mm: 600x450x400 3. Caster wheels 4. GC: 50 mm 5. Well fitted canvas bags in the rings (removable) 6. Swg tubular pipes of 16 swg		1						
57	JANITORIAL TROLLEY	Specification: 1060(h) x 820(w) x 570(d) 1. Multiple Bins, Broom/Mop Clamp, 18 Ltr Mop Bucket & Wringer 2. Includes 120Ltr Waste Sack Bin & 3 x Trays 3. Non-Marking 120mm Castors 4. GC :150 mm		1						
58	Linen Storage Trolley	Linen Storage Trolley of ABS Plastic or Iron with 3 shelves for keeping linen		2						
59	Mobile Hanger for clothes	Mobile Hanger for clothes Dimensions 90 x 50 x 160 cm Material Type Stainless Steel		1						
60	Steel Sofa 3 Seater - Stainless Steel	Steel Sofa 3 Seater - Stainless Steel Product Dimensions: Length (70 inches), Width (26 inches), Height (31 inches) Height Above ground 12-20 inch Color: Shining Silver, Finish: Chrome Finish, Style: Contemporary Set of chairs with rounded arm rests and seats, legs and handles made of		8						

61	Bunker Bed	upper bed) – upper bed surrounded by railing (to prevent the sleeper from falling out) Type of bunk beds 2 – Tier bunk beds (Fixed) Railing / guard rail at upper bed Detachable Tail board Without Shape of tail board N.A. Head rest With Shape of headrest Rectangular, Provision of under storage Box type Number of Drawers No Drawer, Number of box 2 Nos. Provision for mosquito net hanging rod No mosquito net hanging rod Position of ladder From width side of bed, Number of steps in ladder 5 Nos. Components assembly With support of screws Type of welding MIG (Metal inert gas - Gas Metal Arc Welding) Provision of mattress panel With Support member (jointed with frame) for mattress panel Lengthwise Number of Support members for mattress panel 3 Nos. Mode of supply Knocked Down - To Be Assembled At Consignee Site By The Seller MATERIAL Structure of metal bed frame including legs and head / tails / railing /supporting structure CRCA hollow box rectangular or square sections Vertical leg structure sections Tube of size 37.5 mm X 37.5 mm with 1.2 mm wall thickness Supporting structure of horizontals sections Tube of size 37.5 mm X 25 mm with 1.2 mm wall thickness Other joining horizontal structure sections Tube of size 25 mm X 25 mm with 1.2 mm wall thickness Stair rail sections (For upper level) Tube of size 50 mm X 25 mm with 1.2 mm wall thickness Stair step sections Tube of size 25 mm X 25 mm with 1.2 mm wall thickness Material of mattress panel 20 gauge CRCA Steel sheet confmg. to IS 513 (amended upto date) Thickness of mattress panel (if other than CRCA sheet) 12 mm Upper bed support rail sections Tube of size 50 mm X 25 mm with 1.2 mm wall thickness Head board sections Tube of size 50 mm X 25 mm and 25 mm X 25 mm with 1.2 mm wall thickness Tail board sections Tube of size 50 mm X 25 mm and 25 mm X 25 mm with 1.2 mm wall thickness DIMENSION Length of entire structure + 10 mm 1830 mm, Width of entire structure + 10 mm 915 mm Height of entire structure – excluding Mosquito net holding rods (minimum ceiling clearance to be		38						
62	Steel Racks	Steel Racks Type CLOSED FROM SIDES AND BACK Shelves Material 0.8 mm Thick MS Sheet Conforming to Commercial Quality CR-1, Grade 340 of IS 513 Depth in mm (±5 mm) 300 Width in mm (±5 mm) 1000 Height in mm (±5 mm) 1275 Paint Stove enameled		20						
		Total of Serial - 1 to 62	Total in Words							

Terms and Conditions

The bidder shall quote only one price for each item
The bidder should quote all the items as per the list of the Tender; if any item is left unquoted the Tender of the Bidder will be summarily rejected.
The prices quoted by the bidder shall remain fixed during the entire period of contract
A bid submitted with an adjustable price quotation is likely to be treated as non-responsive and rejected
DISCOUNTS, if any, offered by the bidders, are to be specifically indicated in the price schedule
The price approved by the tender Committee for procurement will be inclusive of levies and taxes, packing, forwarding, freight and insurance as mentioned in clause 6.2 (c).
The prices/rates quoted in total should be indicated in words as well as in figures
The offer shall be firm in Indian Rupees only.
Images are illustrative and actual shape may vary.
Brand or Model is to be specifically mentioned in the relevant